

<b>Committee:</b>	<b>Date:</b>
Community and Children's Services Committee	<b>2<sup>nd</sup> November 2018</b>
<b>Subject:</b> Decisions taken under Urgency since the last meeting of the Committee	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Julie Mayer, Town Clerk's Department	

### **Summary**

This report advises Members of action taken by the Town Clerk, under urgency provision, in consultation with the Chairman and Deputy Chairman, and in accordance with Standing Order No. 41(A)

### **Middlesex Street Communal Heating, hot water and ventilation replacement works.**

### **Recommendation**

Members are asked to note the report.

### **Main report**

#### **Background**

The Community and Children's Services Committee approved £35,000 to be expended on a detailed condition survey, which helped to establish the current condition of the heating and hot water equipment. Further feasibility studies were undertaken, funded from the general feasibility studies budgets.

#### **Reason for Urgency:**

To enable the project works to proceed, a report was approved by the Projects Sub Committee at their meeting on 18<sup>th</sup> July 2018. As the July meeting of the Community and Children's Services Committee was cancelled and there was no meeting of the Community and Children's Services scheduled between 8<sup>th</sup> June and 14<sup>th</sup> September 2018, the report was considered under urgency.

#### **Action Taken:**

The Town Clerk, following consultation with the Chairmen and Deputy Chairman of the Community and Children's Services Committee approved the following actions; that:

1. A consultant be appointed to develop the specification for two separate projects:
  - i) for the replacement of the communal heating and hot water system at Middlesex Street at an estimated cost of £20,000

ii) for the replacement of the communal heating and hot water system at York Way estate at an estimated cost of £20,000.

2. Separate procurement exercises be undertaken for each estate, to appoint contractors to undertake the works under design and build contracts.
3. The issue of ventilation at York Way Estate and Middlesex Street be separated from the heating replacement project.
4. Staff costs of £3,000 be approved to reach Gateway 5.

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